



## C&I ENERGY EFFICIENCY PROGRAM MANAGER

### Job Overview

Are you interested in helping to create a more sustainable future? Or do you love to solve problems by fostering collaboration among industry leaders? Are you also technically inclined and enjoy working with buildings and equipment in the commercial and industrial (C&I) sector? If so, consider applying to Northeast Energy Efficiency Partnerships ("NEEP") for this rewarding position. NEEP is presently seeking an experienced C&I program manager to lead its regional initiatives to accelerate the adoption of high efficiency equipment, services and practices in the Northeast and Mid-Atlantic regions.

The C&I Energy Efficiency Program Manager will focus on the development, implementation and tracking of regional strategies to accelerate the adoption of energy efficiency in the C&I sector. This full-time position works with both internal staff and external stakeholders to increase energy efficiency as an integrated element of distributed energy resources to save energy, reduce peak demand, drive sustainable economic development and ultimately assist the region in achieving its long-term carbon reduction targets. Deep stakeholder engagement, relationship management and the facilitation of key constituencies is core to this role. This position will involve some travel across the region and in the US to stay current with the industry, maintain productive relationships, engage support for NEEP's C&I initiatives and effectively coordinate with relevant national and regional efforts. The C&I Energy Efficiency Program Manager reports to the Director of Technology and Advanced Solutions.

### Key Responsibilities

#### **Research, Development, Implementation and Tracking of Regional Market Transformation Strategies**

- Research and Analysis
- Strategy Planning and Development
- Strategy Implementation
- Tracking and Reporting

#### **Regional Stakeholder Engagement**

- Stakeholder Engagement
- Strategic Coordination

#### **Communications**

- Presentations & Publications
- Reporting

#### **Project Management**

- Project Planning and Management
- Internal Coordination

### Qualifications

While candidates of various backgrounds and levels of experience will be considered, we seek:

- Deep knowledge and expertise in commercial and industrial energy efficiency technologies, best practices and markets including lighting, HVAC, building controls, Strategic Energy Management and



market development concepts and strategies

- Experience working with regional and national energy efficiency stakeholder groups including state and local energy policymakers, ratepayer funded energy efficiency program administrators, regional and national energy efficiency organizations and industry market actors
- Demonstrated skills in stakeholder engagement and group facilitation
- Strong data analysis capabilities including proficiency with Microsoft Excel
- Strong verbal and written communications skills including proficient use of Microsoft Office (Word and PowerPoint)
- Strong passion for, and commitment to, energy efficiency and the environment
- Significant experience in successfully managing complex technical projects
- Bachelor (or higher) degree in engineering, or energy/environmental studies, business, or marketing, required; Masters' degree or higher preferred

## About NEEP

NEEP was founded over 20 years ago as a non-profit to accelerate energy efficiency in the Northeast and Mid-Atlantic states. Today, it is one of six Regional Energy Efficiency Organizations (REEOs) partially funded by the U.S. Department of Energy to support state efficiency policies and programs. NEEP's mission is to accelerate energy efficiency as an essential part of demand-side solutions that enable a sustainable regional energy system. Our long-term shared goal is to assist the region to reduce carbon emissions 80% by 2050. For more about our 2017 strategies and projects, see this [2-page overview](#) or these [project briefs](#). You can also watch this brief [video](#) regarding our history.

## Application Process

To apply please see our posting on Indeed ([www.indeed.com](http://www.indeed.com)). A resume, along with a thoughtful cover letter outlining your interest in NEEP's mission will be required. **No phone calls please.**

NEEP offers a competitive salary and a generous benefits package including health, dental, life, and disability insurance, personal time and a matching 401K with a very good work/life balance.

NEEP is committed to an organizational culture of inclusion, diversity and equity. We are committed to a policy of non-discrimination and equal opportunity for all employees and qualified applicants without regard to race, color, sex, age, national origin, and physical or mental disability. We apply this policy to assure non-discriminatory practices in recruiting, hiring, training, promotion, compensation, benefits and all other activities. It also supports our capacity to achieve our mission on a regional scale.