



**REGIONAL EVALUATION,
MEASUREMENT & VERIFICATION FORUM**

Responses to Bidder Questions Regarding
Request for Proposals on:

**Develop Common Reporting Guidelines for EE Savings, Costs and Emission Impacts
August 28, 2009**

Question #1: Regarding language in the boilerplate NEEP Professional Services Agreement:

“As consideration for the services provided by Contractor, NEEP will pay [\$000,000] after satisfactory completion of the work described in [Attachment X, SCOPE OF WORK], and delivery by Contractor of all products listed in the “Deliverables” section of Attachment X. Contractor will provide monthly reports to NEEP detailing its progress toward achieving the Deliverables, along with information showing amounts spent to date. The final report will include an invoice for the full amount due. In addition, Contractor shall maintain books, records, and other data compilations pertaining to the performance of services under this Agreement in such detail as shall properly substantiate claims for payment. NEEP agrees to invoice remittance Terms of NET 60 days.”

Is it possible to change this to provide for monthly billing, with 10% withheld?

Response: Yes, NEEP can change this language to provide for monthly billing, although ideally it would be tied to when certain deliverables are due (drafts etc), with 10% withheld until final project.