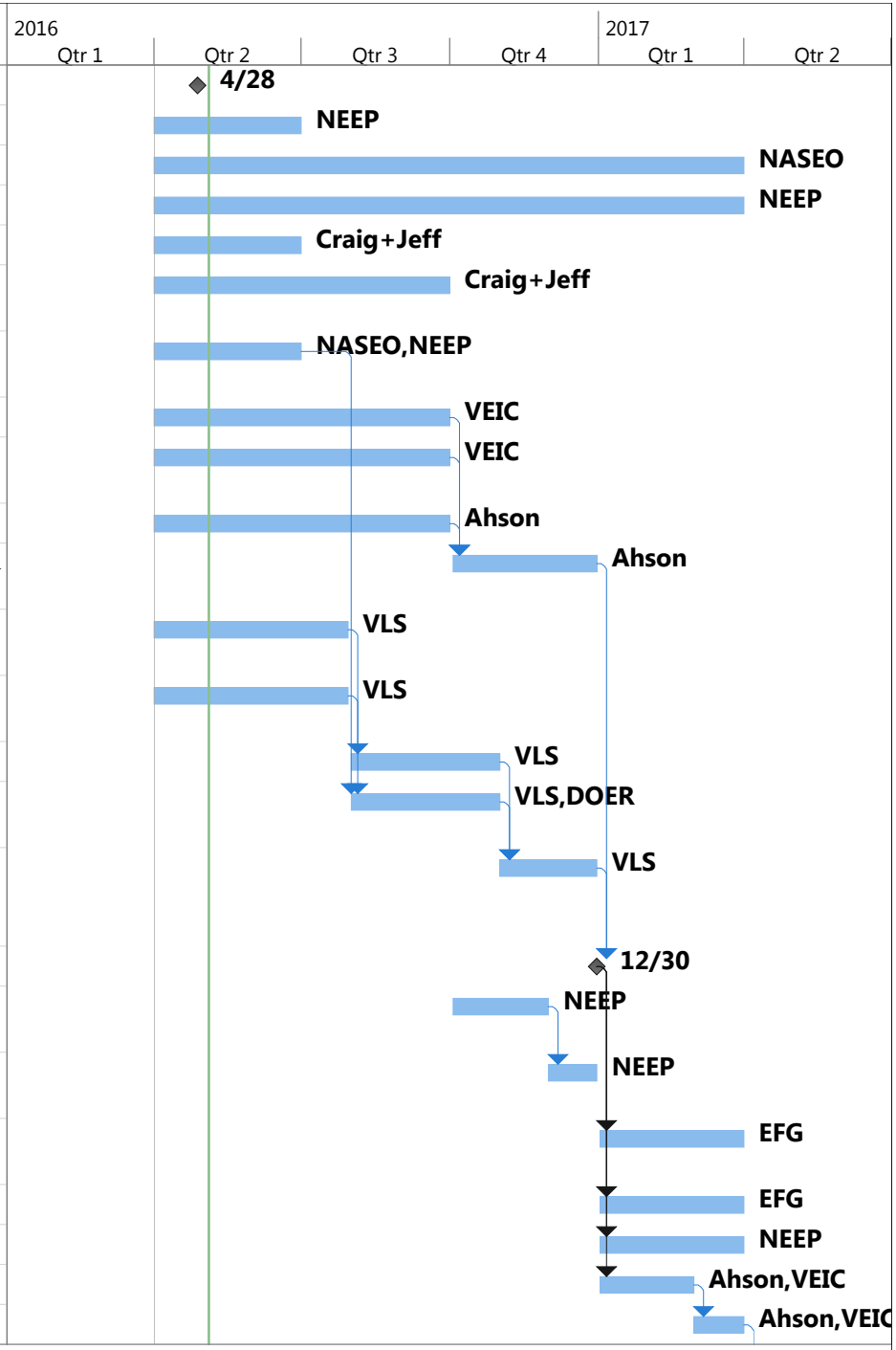ID	Task Name
1	HELIX kickoff meeting
2	1.1 - Identify and engage key stakeholders
3	1.2 - Provide stakeholder engagement channels and opportunities
4	1.3 - Establish and engage Leadership Advisory Committee
5	2.1: Assess Home Energy Score/Labeling market needs
6	2.2: Introduce regional real estate professional trade associations to HELIX
7	2.3: Research status of state public policies and energy efficiency programs that promote the use of home energy scores and labeling
8	3.1: Review existing home energy rating score and labeling systems
9	3.2: Review existing building energy data storage platforms, protocols and specifications
10	3.3: Research options for database structure and management
11	3.4: Develop database objectives and technical scope based on findings from 3.1-3.3
12	4.1: Research legal and privacy issues and possible solutions related to making home energy scores or labels publicly available
13	4.2: Research HELIX ownership, copyright, hosting, governance and management issues and options
14	4.3: Research feasible long- term options to fund HELIX
15	4.4: Identify and recommend options to promote home energy rating and labeling
16	4.5: Develop recommended framework including governance, ownership, long-term funding, management structure and related policies based on findings from 4.1-4.4
17	Finish technical and governance scoping
18	5.1: Hold in person meeting of all stakeholders to discuss research findings and HELIX recommendations
19	5.2: Prepare and distribute summary report and post materials to summit webpage
20	6.1: Recommend and implement preliminary HELIX governance and ownership structure
21	6.2: Develop initial operational plan
22	7.1: Update Period Two project plan
23	7.2: Prepare and issue contractor RFP(s)
24	7.3: Review proposals and select Period Two contractor(s)