



NEEP Board of Directors Roles and Responsibilities 2024

The [Board of Directors](#) of Northeast Energy Efficiency Partnerships (NEEP) provides critical strategic, fiduciary, and governance guidance to steer the organization in a healthy and sustainable manner to advance our mission. Board members greatly impact the growth, achievements, and development of the culture and organization. This is a wonderful opportunity for individuals who are passionate about NEEP's mission and ready to serve at a board level.

Board Profile

NEEP's Board members are a diverse group of leaders with targeted experience in private, non-profit, and government sectors and expertise in clean energy, utility, energy efficiency, finance, engineering, consumer advocacy, and legal fields. Successful candidates will also possess attributes such as: courtesy, honesty, and integrity; being comfortable with diversity-focused initiatives; behaving as a team player; and addressing disagreements and conflicts respectfully. NEEP prides itself on maintaining a healthy and positive culture internally, which strengthens the organization to do ground-breaking work externally.

Board Composition & Terms

- Fourteen current members
- New members start with one-year terms and then invited to stay on for a three-year term renewals

Board Committees

NEEP's Board is comprised of five committees, which typically meet quarterly:

Executive Committee

Chaired by the Board President and including Board Officers, the Executive Committee manages the work of the Board, ensures that information and decisions are presented to the Board for review and approval in a timely and efficient manner, oversees that appropriate follow-up action is taken following Board meetings, and supports the Executive Director's hiring, work, performance, compensation, and succession plan.



NEEP at a Glance

Northeast Energy Efficiency Partnerships (NEEP), founded in 1996, is a regional nonprofit that accelerates energy efficiency, electrification, and grid flexibility as a core strategy to reduce climate pollution and build an affordable, sustainable, and resilient energy future. NEEP works across the 12 states and the District of Columbia that comprise the Northeast and Mid-Atlantic region.

Vision

We envision the region's homes, buildings, and communities transformed into efficient, affordable, low-carbon, and resilient places to live, work, and play.

Mission

NEEP drives regional collaboration so that the Northeast and Mid-Atlantic can equitably and affordably reduce building sector greenhouse gas emissions through energy efficiency, electrification, and grid integration.

Goal

Assist the Northeast and Mid-Atlantic states to equitably and affordably reduce building-sector greenhouse gas emissions in alignment with their goals.

Approach

Drive market transformation regionally by fostering collaboration and innovation, developing research and tools, and disseminating knowledge.



Governance Committee

Chaired by a Board member elected annually, the Governance Committee ensures the health and effective functioning of the Board, including diversity, equity, inclusion, and justice (DEIJ) initiatives, and recruits and nominates new Board members, officers, and Committee chairs.

Finance & Development Committee

Chaired by the Board Treasurer, the Finance & Development Committee monitors and regularly communicates to the Board NEEP's overall financial health and compliance with financial requirements, recommends relevant policies, and oversees and supports NEEP's development and fundraising efforts.

Strategy & Impact Committee

Chaired by a Board member elected annually, the Strategy & Impact Committee ensures that NEEP's strategic plan and goals remain relevant and appropriate to guide NEEP's work, reviews and recommends high-level program plans, and recommends meaningful metrics to guide ongoing program development and progress relative to NEEP's strategic plan.

Audit Committee

Chaired by a Board member elected annually, the Audit Committee oversees financial and legal compliance audits and organizational risk assessments, recommends to the Board retention of qualified independent audit firms, and verifies implementation of resulting recommendations.

Board Member Responsibilities

General

- Serve on at least one committee but preferred to serve on two
- Attend three virtual quarterly Board meetings per year
- Attend annual in-person meeting
- Fully participate and vote during meetings

Leadership

- Provide ongoing supervision, direction, and support for Executive Director (ED); delegate management of activities of NEEP to ED
- Assist with recommendations and recruitment of other qualified Board members and corporate sponsors
- Support a strategic plan to guide project and business development activities for NEEP
- Ensure the integrity of the internal workings of the Board through the recruitment and orientation of Board members, establishing an effective committee structure, and maintaining corporate policies

Fiduciary and Fundraising

- Ensure the fiscal integrity of NEEP by overseeing financial reporting, quarterly activity, controls, and investment
- Review and approve annual financial audit and annual budget
- Assist NEEP management in establishing relationships with potential funders including philanthropy