



Advanced Lighting Controls Energy Savings Estimator Tool RFP - Responses to Questions

Updated 8/18/2014

Question:

Is the tool intended to calculate savings from a change in the lighting system in addition to changes or additions to lighting controls?

Response:

The tool is intended to calculate savings for lighting controls only. It should be noted that many of the potential tool users already have Excel-based tools to calculate savings for system changes. They have expressed interest in having the ability to add the Excel-based Advanced Lighting Control Savings Estimator developed under this RFP to their current lighting system tools. Potential contractors should keep this functionality in mind as they propose their tool.

Question:

The pdf of the RFP ended on p. 31. Can you please provide p. 32?

Response:

Page 32 is blank.

Question:

The description of Phase/Task 3 indicates that “the contractor is not expected to participate in this testing process but will be informed of throughout the process of the outcomes and results.” Does NEEP anticipate that the contractor will conduct any administrative work or participate in check-in meetings or status updates during that phase/task?

Response:

The contractor may be required to provide information, answer questions, and participate in occasional check-ins through the testing process. NEEP expects this to amount to less than 10 hours.

Question:

Does NEEP want the contractor to provide any instructions for using the tool other than those incorporated into the tool itself?

Response:

The RFP does not require the contractor to provide any instructions for using the tool beyond what is incorporated in the tool itself. NEEP does expect the contractor to provide a webinar-based 1-2 hour training on how to use the tool once the draft version is complete and before the testing phase. In the future and outside of the scope of this current RFP, NEEP may work with a contractor to develop a separate User’s Guide.



Question:

Does NEEP want the contractor to provide any documentation with the tool?

Response:

NEEP does not require the contractor to provide any documentation or instructions for the tool beyond what is required to be incorporated in the tool itself. NEEP does expect the contractor to provide a webinar-based 1-2 hour training on how to use the tool once the draft version is complete and before the testing phase. In the future and outside of the scope of this current RFP, NEEP may work with a contractor to develop a separate User's Guide.

Question:

Will the contract be awarded as a Fixed Price or a Time and Materials?

Response:

The contract will be awarded based on Fixed Price with a maximum budget of \$50,000 total for Phase 1 and 2, and \$15,000 total for Phase 3 and 4. This is a change from the original RFP. A revised RFP has been posted.

Question:

Could NEEP indicate what the appropriate balance of accuracy vs. ease is desired from the tool? For example, if we designed a tool that would accept site specific information such as hobo logger data, would that be preferred? Or would NEEP prefer less information required to complete the tool, resulting in less accuracy on a site specific level?

Response:

In terms of core functionality, NEEP desires a tool that requires the least amount of information to meet the overall accuracy objectives. As stated in the RFP, "the tool should seek to use readily available information, such as COMCheck inputs. It is expected that the tool will require some level of building and space information, lighting system information, and control strategy information for the calculation." A tool that required hobo logger data to perform the calculation would require too much information since that information would not be readily available. However the contractor may propose a tool that allows for varying levels of input to produce multiple calculated results with varying levels of accuracy depending on the inputs required.

Question:

Can NEEP provide a list of commercial building types that this tool should be able to calculate savings for?

Response:



The contractor should propose what commercial building types their tool will be able to calculate savings for. NEEP expects the tool to be able to perform calculations for the most common building types applicable to the Advanced Lighting Control technology. NEEP expects that this will include offices, educational, healthcare, retail, and warehouse/manufacturing. If the contractor proposes a tool that cannot calculate savings for any of these building types, the contractor should provide an explanation why.

